



Sample Independent Contractor Consulting Services Contract

This Agreement dated effective _____ is made and entered into by and among Clark University (the "University"), an organization incorporated in the state of Massachusetts, with an office and place of business located in the City of Worcester, State of Massachusetts, and _____, a consultant with a principal place of business in the city of _____ (the "Consultant").

Scope of Work:

Consultant agrees to provide services and deliverables as outlined in the scope of services below (include description of services to be performed and deliverables due):

Independent Contractor Conditions:

Consultant is an independent contractor and is not an employee of the University. The manner in which Consultant's services are rendered shall be within Consultant's sole control and discretion. Consultant is not authorized to speak for, represent, or obligate the University in any manner without the prior express written authorization from an officer of the University. Any work product generated in conjunction with services performed under this contract is the sole property of Clark University

Consultant shall be responsible for all taxes arising from compensation and other amounts paid under this Agreement, and shall be responsible for all payroll taxes and fringe benefits of Consultant's employees. Neither federal, nor state, nor local income tax, nor payroll tax of any kind, shall be withheld or paid by the University on behalf of Consultant or his/her employees. Consultant understands that he/she is responsible to pay, according to law, Consultant's taxes and Consultant shall, when requested by the University, properly document to the University that any and all federal and state taxes have been paid.

Consultant and Consultant's employees will not be eligible for, and shall not participate in, any employee pension, health, welfare, or other fringe benefit plan of the University. No workers' compensation insurance shall be obtained by the University covering Consultant or Consultant's employees.

Project Start and End Date:

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Total Amount to be Paid:

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Consultant will submit an invoice based on the deliverables outlines in the scope of services. With acceptance of deliverables, Clark agrees to make payment within 30 days of deliverables,

IN WITNESS WHEREOF, this Agreement is executed as of the date set forth above.

CLARK UNIVERSITY

Name

Title

Signature

CONSULTANT

Name

Title

Signature